

Governors State University

Student Affairs and Enrollment Management: Reaching Vision 2020

Focus Area: Auxiliary Services & University Housing

Leader(s): Corinne Martin & Mushtaq Choudhary

Implementation Year: 2019-2020

Goal 3: Create a residential culture of respect, responsibility and accountability

Objective 1:	Collaborate with the Office of Community Standards & Student Advocacy to proactively educate students about community standards and continue to hold them accountable for policy violations
Action Items	1. Create and implement plan to educate residential students about contents of the Housing Handbook.
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	1A. Conduct incentive-based “Did You Know” Quiz on Policies 1B. Dedicate section of monthly newsletter to “Know Your Code” and other frequently violated policies section 1C. Collaborate on one program per semester pertaining to Student Conduct
Responsible Person and/or Unit (Data collection, analysis reporting)	1A. Hall Council/A/RHD/Kim 1B. Kim 1C. RHD/D/Kelly
Milestones (Identify Timelines)	1A. September 5 1B. Monthly 1C. October 1; March 1 2A. July 27 th 2B. Aug. 10 th
Desired Outcomes and Achievements (Identify results expected)	1. Residents will understand and abide by the contents of the Housing Handbook, therefore decreasing the amount of negative student behavior 2. Provide more education for sanctioning of residents going through the Disciplinary Conference process
Achieved Outcomes & Results	
Analysis of Results	

Objective 2:	Collaborate with the Office of Community Standards & Student Advocacy to enhance efficiency associated with Maxient (workflows, reports, etc)
Action Items	1. Identify start and end dates of fall and spring semester to assist with uniformity in reporting. (AC) 2. Identify/create custom reports that will accurately reflect data in Maxient (AC) 3. Establish regular meeting schedule with Coordinator of Community Standards
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	1. Fall Semester Aug # – Dec #; Spring Semester Jan # – May # 2. Generated template reports that will be run monthly to track information being placed in Maxient and how cases are being adjudicated/handled; 3. Regular meeting attendance and agendas created to discuss trends/issues

Responsible Person and/or Unit (Data collection, analysis reporting)	<ol style="list-style-type: none"> 1. RHD/AD/Kelly 2. RHD/AD/Kelly 3. AD/D
Milestones (Identify Timelines)	<ol style="list-style-type: none"> 1. Aug 14th 2. Dec 22nd/June 1st 3. September 1st
Desired Outcomes and Achievements (Identify results expected)	<ol style="list-style-type: none"> 1. More accurate tracking and categorizing of incidents to accurately reflect what occurred during each semester and for the year in review. 2. Monthly Reports will help identify trends happening in the building and help focus and adjust training programs to accommodate emerging patterns. 3. increase the attendance of students to their conduct meetings; reduce recidivism; identification of additional educational assignments, service assignments, etc.
Achieved Outcomes & Results	
Analysis of Results	

Objective 3:	Collaborate with the Office of Community Standards & Student Advocacy to enhance staff development and training
Action Items	<ol style="list-style-type: none"> 1. Train RAs to understand University code 2. Ensure residents understand University code
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	<ol style="list-style-type: none"> 1A. Training sessions to occur during fall & spring RA Training; pre & post assessments of code to gauge learning 1B. ongoing training sessions as needed (mid semester/end of semester) 2A. Email handbook at end of first week of each semester; keep one (1) copy at the front desk for student reference 2B. Know The Code quizzes during first 6 weeks of classes; t-shirt prize with completion of quiz
Responsible Person and/or Unit (Data collection, analysis reporting)	<ol style="list-style-type: none"> 1. RHD 2. RHD
Milestones (Identify Timelines)	<ol style="list-style-type: none"> 1. Pre-assessment & Post-assessment for RA Training 2. End of first 6 weeks
Desired Outcomes and Achievements (Identify results expected)	<ol style="list-style-type: none"> 1. RAs will be able to identify and uphold the code 2. Decrease in code violations by residents
Achieved Outcomes & Results	<ol style="list-style-type: none"> 1. Kelly met with RAs during Fall Training to cover Community Standards and Student Advocacy office topics (GSU4U, Code of Conduct, conduct process, CARE team). AD met with RAs during Fall Training to cover 2. Use campaign and active programming (Know the Code) to educate residents on Code/Handbook
Analysis of Results	